

## Shell-Fish Progress Report – 10/12/04

1. Workpackage plan. The project Gant chart and an annotated workpackage plan are attached.

### 1.1. Workpackage 1 - Management

This workpackage is progressing according to plan, with the project team meeting every two weeks to discuss progress. A project website – [www.shell-fish.org.uk](http://www.shell-fish.org.uk) will be launched by 16/12/04.

### 1.2. Workpackage 2 - Themes and Resources.

The project team have highlighted a number of themes, sub-themes and resources to assist with the population of relevant databases. It was planned to employ a research assistant to compile a robust set of themes, sub-themes and resources but this post has yet to be filled. Currently the work for this workpackage has been undertaken by other members of the project team and a research assistant should be in post by January 2005

### 1.3. Workpackage 3 – User Focus

Elements WP3.1 – WP3.4 are complete. The remaining elements are not due to start until January 2005

### 1.4. Workpackage 4 - FMS Design

Elements 4.1 – 4.5.3 are complete; this is slightly ahead of schedule. All databases are available and the user interfaces have been created. Work on element 4.6 is on-going and work on elements 4.7.1 and 4.7.2 has started ahead of schedule. Work on the remaining elements in this workpackage have either started on schedule or are due to start in 2005

### 1.5. Workpackage 5 Fish/Shell Interface

This workpackage consists of on-going elements. The Shell-fish design is currently plugged into the Shell user interface though it will be possible to use Shell-fish as a standalone product using a separate design skin.

## 2. Budget

The original budget is attached and it is linked to the University of Plymouth financial statement for this project. Although an under spend is shown there are a number of unpaid invoices outstanding. The project is on budget and an update will be made available in January 2005.

## 3. Issues/changes.

The only outstanding issue is related to Workpackage 2. It was hoped to have a research assistant in place to work on this workpackage. The current team have been able to meet the initial requirements for this workpackage but more detail is required. The post has been advertised as it is hoped to have a member of staff in place at the start of January 2005.